

Position Title: Delivery Driver
Division/Department: Sammark
Location: Wisconsin
Reports To: Production Manager
Date: 10/3/2019

OVERVIEW: The Delivery Driver is responsible for delivering company products around the metro Milwaukee and Madison areas while providing excellent customer service. This position will also assist with some preventive maintenance, pest control monitoring, and general facility sanitation.

ESSENTIAL JOB RESPONSIBILITIES/FUNCTIONS:

- Deliver product to different commercial, grocery, coffee shop, and commissary locations around Metro Milwaukee and Madison area
- Load and unload product from company owned vehicle
- Provide excellent customer service
- Communicate with the bakery operations staff any issues that arose during the deliveries.
- Assist with preventative maintenance, pest control monitoring, and general facility sanitation.

WORK ENVIRONMENT:

This position will have varied work environments and will need to be able to adjust to different types of weather and terrain.

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

PHYSICAL DEMANDS:

The employee must frequently lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision and peripheral vision. The employee is occasionally required to walk.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

QUALIFICATIONS:

- Valid driver's license
- Excellent attendance
- Good communication skills
- Ability to work Tuesday – Friday
 - Shift 6:00am – 1:00pm with flexibility required

FLSA Designation (HR Use Only):

- Exempt
- Non-Exempt

Employee Acknowledgement: _____ **Date:** _____

The above statements reflect the general details necessary to describe the principle functions of the occupation described and shall not be construed as a detailed description of all the work requirements that may be inherent in the occupation.